

### Introductions

Terri Snapp – Claims Manager Amy Krietemeyer – Field Case Manager

# **REPORTING CLAIM**

- Location reports the claim to USIS via web site
- Processing sets up claim
- Supervisors Diary Places claim on Adjuster and

## SUPERVISOR

- Supervisor completes instruction note to adjuster
- Looking for any Red Flags/Subro
- Places on a diary to verify claim filed timely with EDI
- and 90 day review Places on Supervisor diary every 30, 60
- Reviews and authorizes reserves
- Approval of closures

#### ADJUSTER

- Reviews First Report of Injury
- Employee & Provider) Makes 3 Point contact (Employer,
- check Verifies work status – issues Indemnity
- Request Wage Statement from Employer

#### ADJUSTER

- Authorizes medical care
- Assignment of Field Nurse
- Approves medical payments
- Updates file notes
- Evaluates for reserving
- Pursues MMI for closure

# MODIFIED LIGHT DUTY

- Employee released to return to work with restrictions
- Locate job within the employee's restrictions

#### RESERVING

- A reserve is the monetary value established on each claim
- There are many elements of reserving a claim
- Adjuster completes worksheet with reserve recommendations
- Supervisor reviews/approves reserves



